

# THRIVE ACCOUNT

## Submitting Reimbursement



# With the Thrive Account, getting reimbursed is easier than ever!

Follow the steps below to submit a reimbursement request:

1. Go to [thrivepass.gfs.com](https://thrivepass.gfs.com) & log in with your GFS User ID and password.
2. On your Benefit Suite dashboard, select the "Thrive Account" tile.
3. Navigate to your wallet dashboard.
4. Use your wallet dashboard to view your wallet balance and more!
5. Scroll to the bottom of the page and click "Get Reimbursed".

The screenshot displays the Thrive Account Marketplace interface. On the left is a navigation sidebar for user Nicole Gundacker, with 'Thrive Account' highlighted. The main content area is titled 'Shop the Marketplace' and features a 'Wellness Wallet' section showing a balance of \$500.00, a next deposit of \$1,000.00 on 07/06/2023, and funds expiring on 12/31/2023. Below this is a 'Marketplace Spotlight' grid of ten products, including a Hypervolt Go 2 massage gun, Fitbit Luxe smartwatch, Brooks running shoes, Canon DSLR camera, Coleman sleeping bag, Artify paint brush set, Bissell vacuum, Echo Show 8 tablet, Hamilton Beach chopper, and Furbo dog camera. A 'Get Reimbursed' button is located at the bottom of the page.

**Wellness Wallet**

Balance: **\$500.00**

Next Deposit: 07/06/2023 | Cadence: Monthly | Max Balance: \$1,000.00 | Funds Expire: 12/31/2023

Team ThrivePass has provided you with funds for you to spend on Wellness. Use your funds to shop the ThrivePass Marketplace or submit receipts towards eligible expenses set by Team ThrivePass.

\*Your wallet has a max balance of \$600.00. Deposits will stop once you reach this limit.

[View Wallet FAQs](#)

**Marketplace Spotlight**

Product Name	Brand	Price
Hypervolt Go 2	Hyperice	\$129.00
Fitbit Luxe	Fitbit	\$125.90
Brooks Women's Levitate 5 Neutral Running Shoe	Brooks	\$150.00
Canon EOS Rebel T7 DSLR Camera with 18-55mm Lens	Canon	\$479.00
Coleman Biscayne Big & Tall Warm-Weather Sleeping Bag	Coleman	\$49.99
ARTIFY 15 Pieces Paint Brush Set	Artify	\$25.99
Bissell CleanView Vacuum	Bissell	\$175.09
Echo Show 8	Amazon	\$129.99
Electric Vegetable Chopper	Hamilton Beach	\$19.99
Furbo 360° Dog Camera	Furbo	\$210.00

[Shop All Offerings](#)

**Already Made Your Purchase?**

Just looking? Browse eligible categories to get reimbursed or to find inspiration for your purchases.

[Get Reimbursed](#)

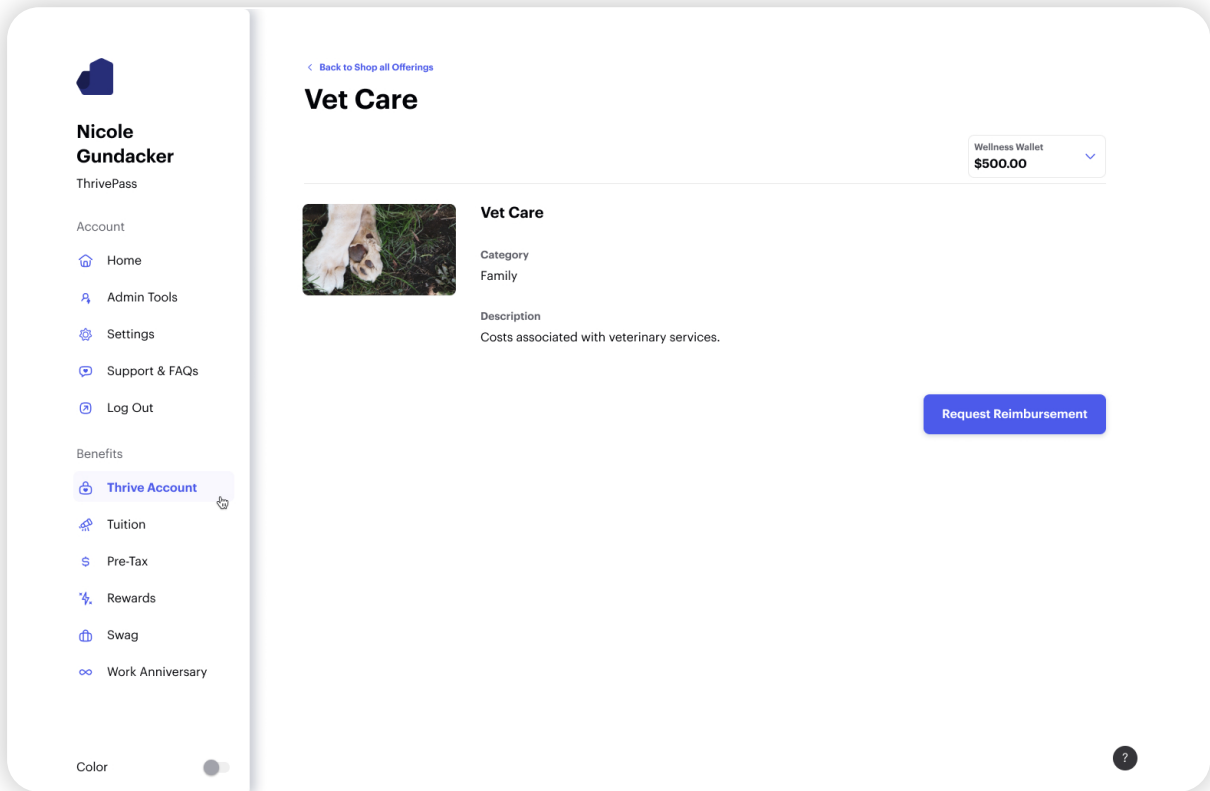
## 6. Browse and select your spending category.\*

The screenshot shows the 'Get Reimbursed' page for Nicole Gundacker. The left sidebar lists account and benefit options, with 'Thrive Account' selected. The main content area features a 'Wellness Wallet' summary with a balance of \$500.00, a next deposit amount of \$100.00, and a next deposit date of 08/01/2023. Below this is a 'Reimbursement Spotlight' section with a grid of ten categories: Acupuncture, Aromatherapy, Ayurveda, Chiropractor, Pet Insurance, and five others. A 'View Wallet FAQs' link is also present.

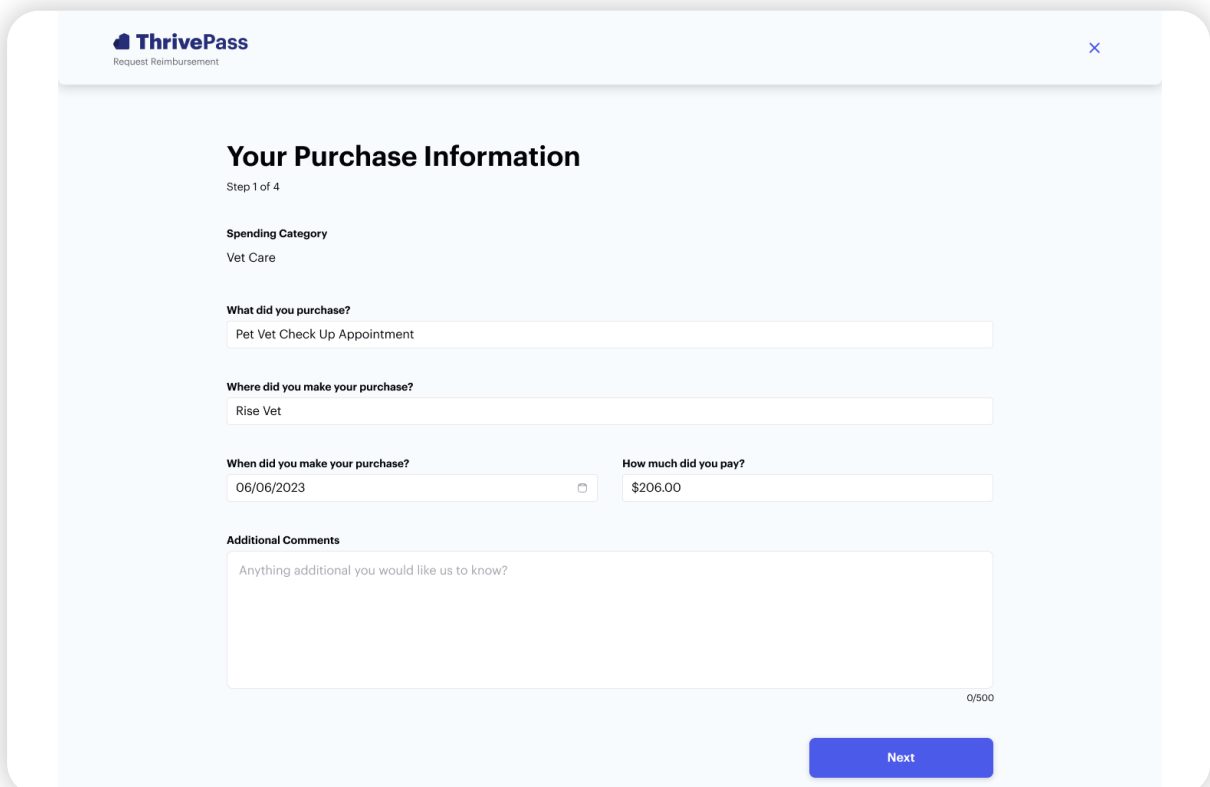
\*Use our search and browse features to easily find spending categories available to you!

This screenshot shows the 'Get Reimbursed' page with a search bar and a grid of reimbursement categories. The left sidebar is the same as in the previous screenshot. The main content area includes a 'Categories' dropdown menu and a search bar. Below the search bar is a grid of categories under 'Alternative Health' (Acupuncture, Aromatherapy, Ayurveda, Chiropractor, Cranial Sacral) and 'Convenience' (Cleaning Services & Products, Food Delivery Fees, Laundry Services, Lawn Services). A 'View All' link is located at the bottom right of the grid.

7. Verify that the correct spending category was selected and click "Request Reimbursement".



8. Complete the form to let us know your purchase information and click "Next."



9. Upload an image of your receipt or payment and click "Next."

The screenshot shows the 'Proof of Purchase' step (Step 2 of 4) of a reimbursement request. The page header includes the ThrivePass logo and 'Request Reimbursement'. The main heading is 'Proof of Purchase'. Below the heading, it says 'Step 2 of 4' and 'Please upload proof of your purchase. Upload up to 3 receipts, invoices, or other proofs of purchase.' A large white box contains an upload icon and the text 'Upload receipts for proof of purchase. .doc, .docx, .pdf, .jpg or .png | 25MB max'. A blue 'Next' button is located at the bottom right of the page.

10. Review the details and cost breakdown of your reimbursement request and click "Submit Request."

The screenshot shows the 'Review' step (Step 4 of 4) of a reimbursement request. The page header includes the ThrivePass logo and 'Request Reimbursement'. The main heading is 'Review'. Below the heading, it says 'Step 4 of 4'. The page is divided into three sections: 'Purchase Information', 'Proof of Purchase', and 'Cost Breakdown'. Each section has an 'Edit' link. The 'Purchase Information' section includes: 'Vet Care', 'Pet Vet Check Up Appointment', 'Rise Vet', and '06/06/2023'. The 'Proof of Purchase' section includes: 'RiseVetReceipt' with a close icon. The 'Cost Breakdown' section includes: 'Direct Deposit', 'Wallet Balance: \$500.00', 'Purchase Amount: \$206.00', and 'Reimbursement Amount: \$206.00'. A blue 'Submit Request' button is located at the bottom right of the page.

11. Success! You have completed your reimbursement request. You'll receive an email confirmation while our team reviews your request.

